

DHP Student Learning Outcomes Client Achievement Checklist

Student Learning Outcome	Assessment Measure / Instrument	Achieved
Identifies and uses transferable skills	✓ Resume ✓ Client Form (Exit)	
Identifies and uses personal strengths and attributes	✓ Client Form (Exit)	
Demonstrates knowledge of non-traditional career opportunities	✓ BESI ✓ Client Form (Survey)	
Demonstrates improved awareness of vocational careers, including the importance of using math and technology skills in today's work environment	✓ BESI ✓ Client Form (Survey)	
Develops a personal plan, outlining steps for achieving employment and educational goals	✓ Action/Personal Plan ✓ Client Form (Exit)	
Demonstrates knowledge of education and training opportunities, including apprenticeship opportunities	✓ Client Form (Survey)	
Enters a vocational or academic program that enhances employment opportunities in a field paying a living (family) wage	✓ HECB Tracking/Follow-Up	
Demonstrates knowledge of current employment trends	✓ Client Form (Survey)	
Demonstrates knowledge of non-traditional career opportunities	✓ Client Form (Survey) ✓ BESI	
Applies knowledge of community resources and support systems	✓ Client Form (Survey)	
Actively participates in a practice interview	✓ Client Form (Exit) ✓ Practice Interview Checklist	
Completes a resume and sample job applications	✓ Client Form (Exit) ✓ Resume	
Creates an employment portfolio	✓ Client Form (Exit)	
Enters into full- or part-time employment in a field with potential to earn a living (family) wage	✓ HECB Tracking/Follow-Up	
Increases earnings in current position	✓ HECB Tracking/Follow-Up	
Applies effective communication and interpersonal skills	✓ Contractor/Instructor Assessment	
Demonstrates conflict resolution skills	✓ Contractor/Instructor Assessment	

Student Learning Outcome	Assessment Measure / Instrument	Achieved
Demonstrates improved self-esteem and optimism	✓ Contractor/Instructor Assessment	
Demonstrates skills to balance work and family	✓ Contractor/Instructor Assessment ✓ Attendance Roster	
Identifies barriers to employment	✓ BESI	
Develops strategies to manage barriers	✓ BESI	
Demonstrates knowledge of appropriate work attire and work image	✓ Client Form (Survey) ✓ Practice Interview Checklist	
Demonstrates knowledge of resources within the community to acquire a working wardrobe	✓ Client Form (Survey)	
Demonstrates awareness of workplace expectations and skills to be compatible in a diverse work environment	✓ Client Form (Survey)	
Develops an action plan, outlining steps for continual personal progress in gaining self-sufficiency	✓ Client Form (Exit) ✓ Action/Personal Plan	
Demonstrates knowledge of resources within the community to access health care	✓ Client Form (Survey)	
Demonstrates ability to adapt to and manage change	✓ Contractor/Instructor Assessment	
Demonstrates improved self-esteem and optimism	✓ Client Form (Exit)	
Develops a budget	✓ Client Form (Exit) ✓ Household/Personal Budget	
Demonstrates knowledge of credit and debt management	✓ Client Form (Survey)	
Demonstrates knowledge of resources within the community to access legal counseling and information	✓ Client Form (Survey)	
Applies knowledge of community resources and support systems	✓ Action/Personal Plan	
Demonstrates knowledge of education and training opportunities, sponsored at the Federal, state, and local levels.	✓ Client Form (Survey) ✓ BESI	